

## **TERMS OF REFERENCE CONSULTANT FOR THE DEVELOPMENT OF A TRAINING MANUAL FOR FREE PRIOR INFORMED CONSENT FOR RSPO**

### **1. Introduction**

Free, Prior and Informed Consent (FPIC) has been a central requirement of the RSPO Principles and Criteria since they were adopted in 2005. Respect for the right to FPIC is designed to ensure that RSPO certified sustainable palm oil comes from areas without land conflicts or 'land grabs'. In 2015, the RSPO's Board of Governors adopted the Free Prior and Informed Consent Guide for Members<sup>1</sup> ("**FPIC Guide**"). The FPIC Guide provides advice on how to implement the binding elements of the RSPO standard (the Principles, Criteria and Indicators) pertinent to FPIC.

Although the FPIC guide is tailored to provide guidance for all RSPO stakeholders, there has been a call to provide resources towards building knowledge and capacity for respecting people's right to FPIC across all the relevant RSPO members and stakeholders, including auditors, certifying bodies and the communities which are impacted by the industry.

In light of this, the RSPO is desirous of engaging a consultant to develop a training manual for FPIC in the RSPO context. Through this training manual, RSPO hopes to provide ideas, experiential learning exercises and training materials that can help trainers systematically unpack the concept of FPIC and related implementation processes for different groups of people and/or stakeholders in a range of context and countries where RSPO has a footprint in.

This Terms of Reference (ToR) outlines the requirements for a Consultant to develop a training manual containing relevant modules which would meet the needs as described above.

### **Deliverables and timeline:**

This work is expected to be completed within six (6) months.

Within the project period, the Consultant is expected to perform the development of specific deliverables, but not limited to the following:

- i. Develop a training manual containing modules which would build capacity in understanding and implementing FPIC within the RSPO context, targeting the palm oil grower companies including group of smallholders, auditors and certification bodies and community service organisations (CSO);
- ii. Develop or provide advise on how the RSPO will be able to monitor the usage of these training modules by RSPO stakeholders
- iii. To pilot test the use of the training module via organising of workshop(s), with the assistance of the RSPO Secretariat and the RSPO Human Rights Working Group ("HRWG") to

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<sup>1</sup><https://www.rspo.org/about/who-we-are/working-groups/human-rights-working-group>

be attended by RSPO members from various stakeholder groups, with a view to exchange experiences and lesson learnt, for the improvement of the training curriculum.

The Consultant will work very collaboratively with the RSPO Secretariat, with guidance from the Human Rights Working Group.

Please send in your proposal, including a proposal on content of the training module, timeline of completion of the assignment and quotation together with your key consultant(s) and organisation's Profile to Kamini Visvanathan at [kamini.v@rspo.org](mailto:kamini.v@rspo.org).

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