

Frequent Suppliers/Buyers List

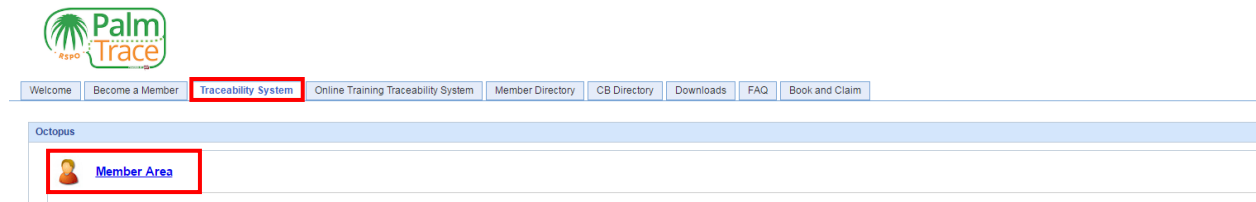
For PalmTrace members



Now you can see in PalmTrace a list with your counterparties (frequent Suppliers/Buyers) and all the information attach to them. Please follow the next steps:

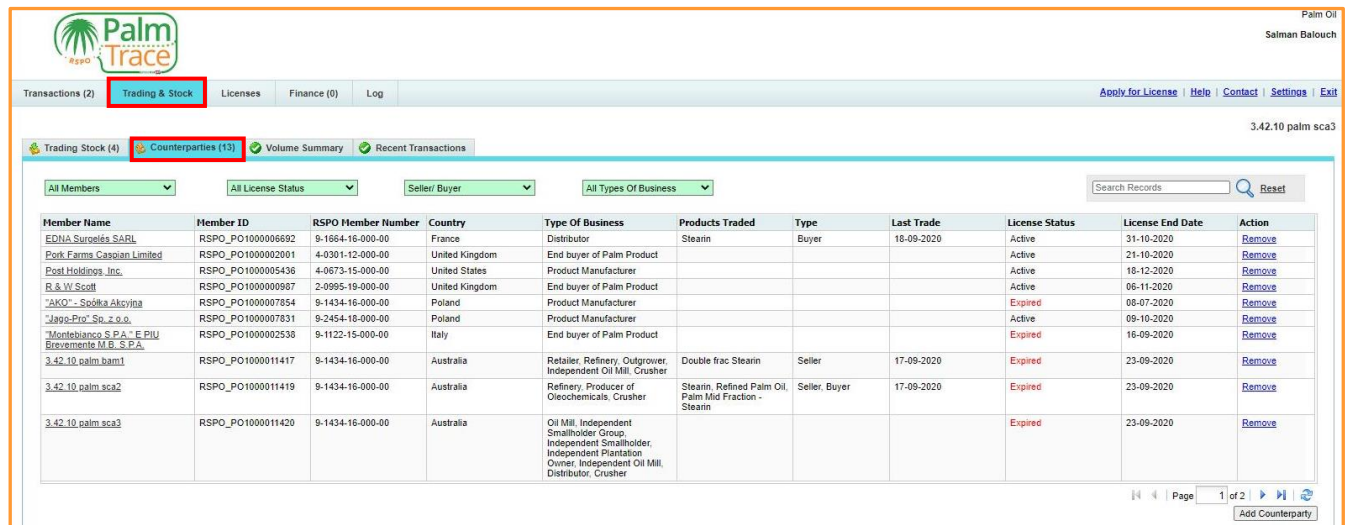
1. Log in

Enter the Member Area in your RSPO PalmTrace account.



2. Access to Trading and Stock tab

Click on "Trading and Stock" tab and then "Counterparties".



In this tab you can find the following information about your Frequent Suppliers/Buyers:

- Member Name
- Member ID
- Country
- Type of Business
- License Status and dates

All grids can be customized. By clicking on the dropdown arrow visible in each field of the headline, a small menu will open. You can sort the grid in alphabetical order and you can choose the columns you want to be displayed.

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3. To add a New Supplier/Buyer

Click on Add Counterparty.

You may search by Member ID or Member Name. The Member ID can be provided by your buyer or traceability provider. Once you have identified the member, please click on "Add".

Questions?

You can reach the RSPo PalmTrace support team via email (palmoil.support@utz.org) or telephone (+31 20 820 8968).